

The Order of the Daughters of the King®

Prayer and Service for the Spread of Christ's Kingdom



The Province V Spring 2023 Assembly Book



'Ponder Anew What the Almighty Can Do' for Us

I often meet new journeys with a combination of curiosity, commitment, and an assortment of questions. "Will I have time for this?" and "Do I really know what I've gotten myself into?" generally top the list. The answer at first glance for both is, "No, not really."

However, if I have learned anything the past 22 years of being a Daughter, God has provided us with a strong safety net of sisters on which we can depend. In fact, His guidance will not allow us to take on more than we can handle when we pray, "Lord, what would you have me do?"

As we complete the second year of the current triennium, we are asked to ponder anew, to rethink, what our Lord can do for us not only as individuals but also for our chapters and our diocesan and provincial assemblies. Through prayer, we can bring ideas which may have dimmed back into sharp focus. Psalm 121 points out that we can count on Him for protection, nourishment, and restoration.

Jesus sent his disciples out into the world in pairs with the advice to go out as servants. He reassured them that all would be good but not necessarily easy. We can take all of that and apply it directly to us in 2023. If we take just the denotation of the word *servant*, "one who performs duties or services for another," we are not necessarily eager to strive to become one in the secular world. Paychecks and benefits have not been rewarding. However, with our understanding of servitude as Christians, we must focus our hearts and minds on becoming servants. Jesus calls all His followers throughout His teachings to become servants. In fact, during the Last Supper, He takes on the role of a servant washing His disciples' feet. He tells them that they must follow His example. He not only spoke to them but to us all.

In the vows we take as we enter The Order, we promise to obey a Rule of Life to spread God's Kingdom through prayer, service, and evangelism. Servitude takes on many forms. Matthew 25:31-46 spells out a multitude of things we should do for our brothers and sisters "to inherit the Kingdom of God." However, serving can also manifest itself in many

Psalm 121

A song of ascents.

- 1 I lift up my eyes to the mountains—
where does my help come from?
- 2 My help comes from the Lord,
the Maker of heaven and earth.
- 3 He will not let your foot slip—
he who watches over you will not
slumber;
- 4 indeed, he who watches over Israel
will neither slumber nor sleep.
- 5 The Lord watches over you—
the Lord is your shade at your right
hand;
- 6 the sun will not harm you by day,
nor the moon by night.
- 7 The Lord will keep you from all harm—
he will watch over your life;
- 8 the Lord will watch over your coming
and going
both now and forevermore.

New International Version

other ways as we pick up a mantle that may have been dropped. It might include leadership. Daughters discussed the topic of "Raising Up New DOK Leaders" in *Conversations with Daughters*. Renaming it "Becoming a Servant" would have applied nicely. Take the time to go to the archived conversations and hear the presentation.

Our motto has drawn many into our order. That very same motto binds us to servanthood. We acknowledge that we are but one, but with God's grace we can do what we ought to do.

It is reassuring to know none of us attempt new ventures alone as we leave our comfort zones. A sense of calm runs the gamut from an outreach group ministering to those in need to committee chairs on to the officers at all levels. Many of us moving in unfamiliar territories must remember we choose to be a servant, and in which sphere we travel.

Jesus promised us, "I am with you." What better encouragement can we have? And, because Christ is with us, we are called therefore in the name of Christ to be with and for one another. Paul reminds us in his teachings to the early Christians in 2 Corinthians 5:17 that "if anyone is in Christ, the new creation has come: the old has gone, the new is here." Think what that might look like for you, and welcome our Lord into our new lives.

Celeste Hilliard, president
Province V Assembly

Who With His Love Doth Befriend Thee

Our theme for this year's Province V Assembly gathering, "Ponder Anew" comes from the third verse of "Praise to the Lord, the Almighty." The verse ends with the words, "ponder anew, what the Almighty can do, who with his love doth befriend thee." These words call us to reflect, not only on the power of the Almighty but on the amazing fact that one with such great power would choose to take us as friends. When we ask, in our motto, "Lord, what will you have me do?" we know in our hearts that we can do more when we and God our friend work together.



Our gatherings remind us that we are called not only to be friends with God, but also to be friends with one another. Indeed, our friendships with one another—far more so than our administrative prowess or our liturgical splendor—a reflect an image of God's love for us out into a lonely world. As we gather to do our business and to worship together, therefore, let us be mindful of how we might greet one another as friends. May the power of that friendship then carry us through all that the Lord would have us do in the months to come.

For His sake,
Mtr. Terri

1 Praise to the Lord, the Al - migh - ty, the King of ere - a - tion! O my soul, praise him, for he is your
 2 Praise to the Lord, a - bove all things so won - drou - sly reig - ning; shel - tering you un - der his wings, and so
 3 Praise to the Lord, who will pros - per your work and de - fend you; sure - ly his good - ness and mer - cy shall
 4 Praise to the Lord! O let all that is in me a - dore him! All that has life and breath, come now with

health and sal - va - tion! Come, all who hear; now to his tem - ple draw near,
 gent - ly sus - tain - ing! Have you not seen all that is need - ful has been
 dai - ly at - tend you. Pon - der a - new what the Al - migh - ty can do,
 prai - ses be - fore him. Let the A - men sound from his pe - ople a - gain;

Province V Assembly at Bellwether Farm *Suggested Schedule*

Friday, May 5 (all times EDT)

3:00- 5:00 Arrival and Registration for Attendees
4:00 Hospitality of Ohio
6:00 Dinner (Dining Room)
6:45 Welcome
 Bellwether Staff,
 Celeste Hilliard, K. Swan
7:30 Blessing of the Meeting Space
Setting the Living Altar
Evening Prayer with the Service of Remembrance

Saturday, May 6

7:00 Morning Prayer
8:00 Breakfast
8:15 – 8:45 Registration of Saturday only participants
9:00 – 9:45 Business meeting
9:45 -9:50 Break
10:00 - 11:00 Keynote Address – Nancy Severin,
National President

Saturday, May 6 (continued)

11:05 – 11:45 Outreach Address – Anita Pruitt
11:45 -11:55 Picture flexibility
12:00 – 1:00 Lunch (with possible picture flexibility)

1:00– 4:00 Workshops, etc. (see page XXX)
5:00 Q/A Time with Province President Celeste Hilliard (optional)

6:00 Dinner
7:00 Eucharist and Healing Service
8:30ish Social Time and/or Nighttime Contemplative Prayer (which becomes sleep.)

Sunday, May 7

9:00 Morning Prayer and
 Stripping of the Living Altar
10:00 Brunch
After brunch: Departure – Turn in keys, evaluations

Please note: there is a reason the above schedule is labeled as “suggested.” This is YOUR retreat. Your time to relax, refresh, and renew your connection to God. If that means you need to wander around the farm all weekend, praying or meditating or just BEING in God’s presence, then do that! Seriously—we mean it wholeheartedly. We have activities planned for those who want to participate, but if you are led by the Holy Spirit to take a nap, then by all means, take a nap. Really. No pressure, no guilt. We’ll see you when we see you and simply rejoice that you’re here. - The Prov V Assembly Committee.

Reminders for Group Courtesies: Province V Spring Assembly 2023

Bellwether Regulations

- No smoking. This includes vaping.
- Possession of illegal drugs and firearms are not prohibited on the premise.
- Quiet hours 11:00 P.M. until 6:00 A.M.
- Be prompt for meals

Be Attentive to One Another’s Needs

- ♦ Avoid using perfumes or other heavy fragrances. Several sisters react negatively to these fragrances when exposed to them.
- ♦ Be mindful of the needs of your sisters on retreat. Many have chosen this time for quiet, rest, and meditation rather than a workshop event.
- ♦ Social gatherings are expected since this is our first in-person assembly since 2019. Please meet in the larger meeting spaces and away from the bedrooms for these reunions.
- ♦ Please adhere to the quiet hours. We suggest 10:30 P.M. to 7:00 A.M.

If you need help with anything, don’t hesitate to ask a board member. We are here for you.

Relax, Refresh, Rejuvenate

What the heck is a bellwether, and why does the logo have a sheep?

According to Wikipedia, a bellwether is a leader or an indicator of trends. The term derives from the Middle English word "bellewether" which referred to the practice of placing a bell around the neck of a ram leading a flock of sheep. A shepherd could then note the movements of the animals by hearing the bell, even when the flock was not in sight.

Feel free to wander the farm, with whatever exceptions the staff has given during our welcome session.



Diocesan Assembly Reports

Chicago

Carol Townsend, president

We've had eleven Daughters admitted in the past year here in Chicagoland—and one special transfer into the Diocesan Assembly: our new Bishop.

I am currently in discussion with the local and diocesan leaders of the Brotherhood of St. Andrew. Whenever either The Order or The Brotherhood is invited to a parish for an introduction, we also bring a representative of the other group.

Our Diocesan Treasurer, Sandra Hurlbert, has been a trooper dealing with the banks. Our account had been opened under an now-discontinued set of rules, and Sandra has wrangled everything into a new account, so we are all nice and legal. Thank you Sandra!

Eastern Michigan

This Diocesan Assembly is currently unassembled.

Eau Claire

This Diocesan Assembly is currently unassembled.

Fond du Lac

This Diocesan Assembly is currently unassembled.

Indianapolis

Karen Sullivan, President

Grace Chapter of Grace Church Parish recently admitted two women on January 22, 2023, Katherine Mitchell and Susan Jeffery.

We celebrated 45 years of ordained ministry the Rev'd Jackie Means. Ever the trailblazer, she not only is the first woman to be regularly ordained as a priest, but also was one of the first priests to be permitted to take The Order's vows.

Province V Book Club/"The Bishop's Chapter Book Club" Continues Books we have discussed include [The Church Cracked Opened](#) by Stephanie Spellers, Adam Hamilton's [John The Gospel of Light and Life](#), and [Practically Divine](#) by The Rev. Becca Stevens.

Michigan

Lena Nealley, president

The Diocesan Assembly of Michigan Daughters of the King met, elected and installed new officers at our Fall Assembly in November, hosted by the Esther-Margaret of Scotland Chapter. Our theme was a celebration of the Daughter's Triennial in Baltimore. Celeste Hilliard was with us and gave pointers on posting our news and events and sharing our gifts for The Order. New officers for the 2022—2024 are Lena Nealley, president; Gail Fleming,



vice president; Janice Baldwin, secretary and Carolynn Johnson, treasurer.

Milwaukee

Janet Irvine, president

We have been having fun drumming up interest in the southern Wisconsin area. One of our flyers has this to say:

10 Fun Facts About Daughters of the King

1. You get to wear a cool cross!
2. No secret handshakes! No secret passwords! Or any secrets, really!
3. The DOK cross has a saying in Latin: "Magnanimiter Crucem Sustine." Not everyone remembers their High School Latin Idioms, so you can remind people it means (basically) "With everything I've got—for Jesus!"
4. At the bottom of the cross it says "FHS" which are the initials for "For HIs Sake." It is not a secret code, it's just that they ran outta room writing it all out. You can also tell this to anyone who asks.
5. There is, however, a discernment time of 3 months to learn more about Jesus and the Daughters of the King. But its with other women in your parish and you're all in the same boat!
6. You may not have heard about us because we try to be humble and quiet and don't stand on street corners shouting about religious stuff. But sometimes we are noisy and laugh a lot.
7. Just not on street corners. Usually.
8. You don't need to be HOLY to join. You just gotta be open to letting Jesus have a bigger space in your life.
9. We have a branch for girls aged 6 to 18 and we do cool stuff like how to explain the Trinity using origami and laugh a lot.
10. We actually have an up-to-date national website with interesting stuff on it, including videos and a GIFT SHOP.



Northern Indiana

Bunmi Okanlami, president

Greetings from all of us in the Northern Indiana Diocese. We continue in our various chapters to rise from the ashes of Covid-19 with thanksgiving. Many have not given up on Zoom as a good way to connect when we cannot meet in person, but most chapters have returned to regular activity supporting their parishes, including participation in searches for Parish priests where openings have occurred. Our Diocesan board schedules meetings monthly and is seeking to collaborate in the training sessions for new incoming members with any other groups that may be interested. We have not made much progress in the desire to establish more Junior Daughter chapters for the future of the Order but will continue to work on it. We had a healthy presentation at Triennial in Baltimore and were blessed by the chance to gather with sisters from across



the world. Above all, we are doing our best to live out our vows, bearing our cross through the battles of our earthly lives.

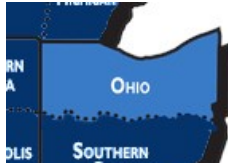
Northern Michigan

This Diocesan Assembly is currently unassembled.

Ohio

Karen Swan, president

The Diocesan Assembly of Ohio is adapting to the “new normal.” We have zoomed, hybrid, and in person. We met for Fall Assembly in person with various Chapters taking on different tasks for a community building assembly. Winter Convocation was in person, February 3-4, being able to set our table up, chat with folks, and visit with Rev. Ann Jolly, Bishop Elect. We are looking forward to you joining us at Bellwether for Province V Assembly.



Southern Ohio

Cynthia Turner, president

This is a picture of the St. Philip first meeting since the pandemic. The meeting was open to all women of the church. We also selected our study which will be Love is the Way by Bishop Curry.



Ladies in the picture are Robin Holland, Rhonda Abban, Beverly McNeal, Racquel Dowdy, Yvonne Craft, and Cynthia Turner (standing).

Springfield

This Diocesan Assembly is currently unassembled.

Western Michigan

Jeannine Totzke, president

The Western Michigan Diocesan Assembly held our Spring Assembly in April. “Save the Date” cards were mailed to all Daughters for both Eastern and Western Michigan, hoping encourage leadership to re-assemble. The presenter was Rt. Rev. Prince Singh Bishop Provisional, and the theme was “A Season of Practice: Rejoice & Renew.”



The Western Michigan Diocesan Assembly is trying to get more active with in person gatherings after the long pandemic of zoom meetings. However, our Fall Assembly was canceled due to lack of participation. So we have decided to v amp up the event and prepare for a fantastic Spring Assembly. Our assembly motivation is to increase prayers for the retired clergy. Our focus for this meeting will be on rejoicing that we are together in person again and to renew our love and energy for one another and our Lord.

Christmas At Sea

The Province V Service Project

As a Christmas at Sea (CAS) volunteer, you would be joining an inclusive, supportive community that represents the oldest and longest continuously-running charter knitting program in the U.S. CAS delivers the highest volume of knitted gifts to international seafarers of any non-profit, and we are the only chaplaincy delivering knit gifts to the thousands of professional U.S. mariners at work aboard towboats, harbor tugs, and dredges on the Mississippi River system and the Gulf Intra-coastal Waterways. With our limited staff, we are only able to accomplish these impressive numbers because of the active support of our knitters, crocheters, seamstresses, packers, and donors.



“The hallmark of our program is personalization. We never purchase knits from the store. Every gift is hand-made, and for international sea-

farers, most arrive in a hand-sewn ditty bag. Knitted gifts to U.S. mariners on boats are delivered in boxes containing handcrafted Christmas cards often created by school children.” —

Joanne Bartosik, Christmas at Sea Manager

For more information, go to:
seamenschurch.org/programs-services/christmas-at-sea/

A Prayer For Our Meeting

V: Our Father, who art in Heaven

R: In whose name we meet

V: Hallowed be thy name

R In all we do here today

V: Thy Kingdom come

R: By this group of your servants

V: On earth as it is in Heaven. Give us this day
our daily bread

**R: Our needs for this meeting, of inspira-
tion and resources**

V: And forgive us our trespasses

**R: Our falling short of all we could do and
be**

V: As we forgive those who trespass against us

R: Help us to forgive and understand

V: Lead us not into temptation

**R: Guide us in the straight path toward Thy
goal**

V: But deliver us from evil

**R: The errors and self-interest, already en-
trenched in our minds and hearts**

V: For thine is the Kingdom

R: Reign here among us, O Lord our God

V: And the power

**R: Send thy might into our midst, O Lord
our God**

V: And the Glory

**R: We worship and adore Thee, O Lord our
God**

V: Forever and ever

R: Amen.

(published in The Royal Cross, Winter 2022-2023)

Rules of Procedure

Business Meeting of the Province V Spring Assembly 2023

1. All electronic devices must be silenced during the business meeting.
2. The business meeting will begin at the hour announced in the schedule and will continue in session until all business is completed.
3. Quorum is established ‘as all present’ in Article IV, Section 2 in the bylaws.
4. All members residing in the geographical boundaries of Province V and are members in good standing, current in dues, are eligible to vote.
5. Voting may be conducted by any method the chair so chooses.

Agenda for Province V Spring Assembly Business Meeting, May 6, 2023

- Call to Order – Celeste Hilliard, presiding
 Prayer of the Order – led by Mother Terri Bays, Province V Assembly Chaplain
 Presentation of the Norms
 Roll Call – Judy Stark, secretary
 Establishing Quorum
 Approval of Minutes of April 23, 2023 (See below)
 Treasurer’s Report – Phyllis Nottingham, treasurer
 a. Financial Statement
 b. Budget for the Remainder of the Triennia
 New Business
 Adoption of the new Bylaws – presented by Jeannine Totzke, chair
 Any other New Business
 Old Business
 Christmas at Sea
 Any other Old Business
 Announcements for the Good of the Order
 ♦ Conversations with Daughters – Carol Townsend, chair
 ♦ National Enrichment Program – Carol Townsend, member
 ♦ Updated Province V Policy and Procedures (online for your easy Reference: dokprov5.org);
 ♦ Will be completing a handbook for **Hosting an Assembly** - Jeannine Totzke, chair
 ♦ The Royal Cross deadlines and Themes, when to look for Triennial information, and How to submit your articles for “Around the Provinces”– Susan O’Brien, editor
 Members of Nominating Committee – Celeste Hilliard, president
 General Announcements
 President’s Closing Remarks
 Motto of the Order – led by Karen Sullivan

Province V Annual Meeting Minutes Virtual Assembly April 23, 2022

Call to Order & Prayer of the Order

- The meeting was called to order by Province V President Celeste Hilliard at 10:40 AM (EST).
- Sue Fain led the Prayer of the Order.

Roll Call (compiled from Zoom screen shots)

Chicago	28	Milwaukee	2	S. Ohio	1
Eastern MI	0	Missouri	1	Springfield	0
Eau Claire	1	National	1	Western Michigan	8
Fond du Lac	0	N. Indiana	7	Province IV	1
Indianapolis	9	N. Michigan	0	<u>Guests</u>	<u>3</u>
Michigan	3	Ohio	9		

Approval of the Annual Meeting Minutes of 4-17-21

Katie Thompson moved and Kathy Schultz seconded the motion to accept the corrected Minutes. Motion passed. Corrections were that the Triennial dates were correct, but were later changed by the hotel. Also, the Business Meeting's conclusion s/b 10:10 CST.

Treasurer's Report

P. Nottingham reviewed the report included in the Assembly booklet. A question about increased travel expenses was asked. Yes, it is included. The Retreat income, \$10,000, included \$ for Bellwether Assembly. The report was accepted and will be filed for audit.

President's Report

Province V Website: C. Hilliard thanked C. Townsend for doing a great job of creating the site. Carol explained what's on the site, dokprov5.org and said there's also a Province V newsletter, created by Carol which was sent out from the National Office. Any chapter information should be sent to Carol for inclusion in the next newsletter.

C. Hilliard thanked the Worship Committee for preparing the worship for this Assembly.

Your dues need to be sent in promptly, by mail or on the DOK website.

New Business

Election of Alternate Delegates for National Convention (Triennial)

J. Irvine was elected as the Alternate Delegate & S. Fain was selected as the Alternate Delegate for DAL. Vote was unanimous.

P. Nottingham reviewed the proposed budget for the next Triennium.

C. Hilliard reported on Province V's involvement in the Big Provincial Gathering (BPG). The Province V Board approved spending up to \$100 to ship donations for Christmas at Sea. L. Neeley moved and B. Okanlami seconded a motion to spend the money for the shipping. Motion passed.

Possible reimbursement was discussed for the DAL Delegate, Sue Fain, to attend the National Convention in Baltimore in June. Money was set aside for the Membership Chair was reallocated in 2022. S. Benjamin moved and P. Nottingham seconded a motion, which passed unanimously.

Announcements

Welcome to the new President of the Diocesan Assembly of Western Michigan, Jeannine Totzke.

Our Province V outreach for the next 2 years will be Christmas at Sea.

New positions

A Province V contact person for an International Chair.

Another person for the Finance Committee.

Another person(s) for the Bylaws & Policies & Procedures Committee with B. Okanlami.

Membership Committee needs to review the Bylaws & Policies & Procedures budget for the next Triennium.

Karis House for Women & Children in Baltimore, MD is the outreach organization for Triennial/National Convention.

Meeting adjourned by C. Hilliard at 11:45 EST.

Respectfully submitted,

Judy Stark, Secretary



Episcopal Jedi

This is one of my favorite cartoons, and when I shared it with Celeste, she said that it must be in the book here somewhere, especially since we just had Star Wars Day (which occurs annually on May the Fourth).

But I wanted to include it because it's the first time I really considered copyright law for a church publication. Back in 2007, I wanted to use this for my church newsletter. So I emailed the artist, Chris Schweizer asking for his permission. He gladly gave it, as long as there's a clear attribution (he said his signature on the picture is enough). It's as easy as that to stay within copyright.

Carol Townsend
Prov V Communications Captain

**The Bylaws of The Order of the Daughters of the King, Province V Assembly
As approved by the Province V Assembly in its business meeting of May 6, 2023**

PREAMBLE

The Daughters of the King resident within the territorial boundaries of the Episcopal Dioceses of Chicago, Eastern Michigan, Eau Claire, Fond du Lac, Indianapolis, Michigan, Milwaukee, Missouri, Northern Indiana, Northern Michigan, Ohio, Southern Ohio, Springfield, and Western Michigan in the States of Illinois, Indiana, Michigan, Missouri, Ohio, and Wisconsin, and organized for the purpose of extending Christ's Kingdom through Prayer, Service and Evangelism, do ordain and establish these bylaws. The Order of the Daughters of the King, Province V Assembly is a constituent member of The Order of the Daughters of the King, Inc. an order within the One, Holy, Catholic, and Apostolic Church, for women who are communicants of the Episcopal Church, churches in communion with it, or churches in the historic episcopate but not in communion with it.

ARTICLE I – Name

This body shall be known as “The Order of the Daughters of the King, Province V Assembly.” (hereinafter referred to as “Province V Assembly”)

ARTICLE II – Object

The object of this body is to extend Christ's Kingdom through Prayer, Service and Evangelism.

ARTICLE III – Controlling Law

The law governing the Province V Assembly is:

Section 1. The Bylaws of The Order of the Daughters of the King, Inc. (hereinafter referred to as “The Order”)

Section 2. The Bylaws of The Order of the Daughters of the King, Province V Assembly

ARTICLE IV – The Annual Business Meeting of the Province V Assembly

The legislative power of the Province V Assembly shall be vested in a business meeting during the Annual Gathering thereof.

This meeting shall be convened, shall conduct its proceedings, and shall exercise its authority in a manner consistent with the provisions of Article III.

Section 1. The Province V Assembly shall conduct its business meeting at least annually.

Section 2. The quorum for the business meeting of the Province V Assembly shall be the number of voting-eligible persons present.

Section 3. The business meeting of the Province V Assembly prior to the National Convention (Triennial) of The Order (hereinafter referred to as “Triennial”) shall elect Province V Assembly officers for the next three years (Triennium) and name the delegates and the alternates to the subsequent Triennial.

Section 4. The rules contained in the current edition of Robert's Rules of Order (Newly Revised) shall govern all proceedings of The Order; in all cases to which they are applicable, and in which they are consistent with these Bylaws.

Section 5. The president may appoint a parliamentarian and/or sergeant-at-arms.

ARTICLE V – Executive Board

Section 1. The Executive Board of the Province V Assembly shall consist of the elected officers: president, vice president, secretary and treasurer.

Section 2. The Province V Assembly president may appoint a past Province V Assembly president or vice president as an advisor. This advisor will have voice but no vote.

Section 3. Three (3) voting members of the Executive Board shall constitute a quorum.

Section 4. The Executive Board shall meet at the discretion of the president. If necessary, electronic communication or mail may be utilized for a meeting.

Section 5. The Executive Board shall respond to all business that arises between Province V Assembly business meetings such as, but not limited to, the filling of any vacancies among the executive officers of the province.

ARTICLE VI – Province V Assembly Board

Section 1. The Province V Assembly Board shall consist of the current Province V Assembly officers, the Diocesan Assembly presidents or their representatives, and the following appointees: Daughters at Large chair, Episcopal Church Women liaison, International Daughters chair, and Junior Daughters directress.

Section 2. Only the members named in Section 1 shall have voice and vote at any meetings of the Province V Assembly Board.

Section 3. Other appointees, volunteers, and guests may have voice.

Section 4. The quorum for the Province V Assembly Board shall be the number of eligible voters present.

Section 5. The Province V Assembly Board shall adopt and maintain the Province V Assembly Policies and Procedures, which clarifies the specific workings of the Province V Assembly. The Province V Assembly Policies and Procedures shall be reviewed at least annually and updated and re- adopted at least once every triennium.

ARTICLE VII – Province V Assembly Membership

Section 1. The membership of the Province V Assembly shall be members in good standing of The Order who are either members of a chapter or Daughters at Large residing within the territory of the Province V Assembly.

Section 2. Dues

- a) Dues and dues-related issues are established at Triennial.
- b) Dues are to be paid prior to the beginning of each fiscal year of The Order (September 1).
- c) Members of The Order who are current in their dues shall be considered members in good standing.

ARTICLE VI – Officers

Section 1. The offices of The Province V Assembly shall be president, vice president, secretary, and treasurer.

Section 2. Election of Officers

- a) Election of officers shall take place at the business meeting of The Province V Assembly immediately preceding Triennial.
- b) Any office may be filled by the election of co-officers.
- c) According to The Bylaws of The Order, a Daughter granted lifetime dues relief (not to be confused with temporary dues assistance) is not eligible to hold office at any level.
- d) The term of each office shall be three (3) years, beginning on September 1 following the close of Triennial.
- e) No member shall hold more than one office at a time.
- f) No member shall be eligible to serve more than a total of three (3) full terms as an elected officer on the Province V Assembly Executive Board.
- g) A Province V Assembly president shall serve no more than two (2) full terms.
- h) Election of officers shall be by recorded vote. The person with the highest number of votes for a position is elected. If only one nominee is presented for any office, the election may be by acclamation.

Section 3. Vacancies

- a) In the event of a vacancy in the office of president, the vice president shall automatically succeed to that office for the remainder of the unexpired term.
- b) In the event of a vacancy in the office of vice president, secretary or treasurer, the office shall be filled by presidential appointment, with the consent of the Executive Board. The appointed officer shall serve for the remainder of the unexpired term.
- c) Serving at least two (2) years to fill a vacated office shall be considered a full term.

ARTICLE VII – Duties of Officers

Section 1. The president shall:

- a) preside at all business meetings of the Province V Assembly, the Province V Assembly Executive Board, and the Province V Assembly Board
- b) make appointments to fill vacancies in executive offices, subject to the consent of the Province V Assembly Executive Board
- c) appoint all committee chairs, subject to the consent of the Province V Assembly Board
- d) serve as a Province V Assembly delegate to Triennial. Section 2. The vice president shall:
 - a) perform the duties of the president in the president's absence
 - b) in case of the president's inability to serve or resignation, succeed to the office of president for the remainder of the term.

Section 3. The secretary shall:

- a) record the minutes of all proceedings of the business meeting of the Province V Assembly, the Province V Assembly Executive Board, and the Province V Assembly Board
- b) retain paper copies of all approved minutes and treasurer's reports. Section 4. The treasurer shall:
 - a) be responsible for all financial transactions of the Province V Assembly
 - b) present annually the written financial report and budget to the business meeting of the Province V Assembly
 - c) present at least quarterly a written, year-to-date financial report to the Province V Assembly Board,
 - d) prepare records for review annually and submit records for audit every three (3) years.

ARTICLE VIII—Delegates to Triennial

Section 1. The president and the Daughters at Large chair shall serve as the Province V Assembly delegates to Triennial.

Section 2. The Nominating Committee shall name a person to serve as an alternate to each of the Province V Assembly delegates to Triennial.

ARTICLE IX – Committees

Section 1. The president shall serve as an ex-officio member of any committee appointed, except the Nominating Committee.

Section 2. Nominating Committee

- a) A nominating committee of three (3) Daughters in good standing residing within the territory of the Province V Assembly shall be appointed by the president at the business meeting held in the second year of the Triennium.
- b) The Nominating Committee shall find at least one candidate for each office and shall present to the membership at the business meeting a slate of all eligible candidates.

- c) To be eligible for nomination as a Province V Assembly officer, a Daughter must
 - 1. be a member in good standing of the Province V Assembly
 - 2. have held an elected or appointed position on the board of a chapter, diocesan assembly, or provincial assembly
 - 3. have been a member of The Order for at least three (3) years.
- d) To be eligible to serve as the Daughter at Large chair, a Daughter must be a Daughter at Large resident within the territory of the Province V Assembly.
- e) The Nominating Committee is dissolved once the slate of officers has been presented. Section 3. Other Committees:
 - a) Any special committee that may be necessary to carry out the business of the Province V Assembly shall be appointed by the president.
 - b) Two committee members shall constitute a quorum for any committee meeting.

ARTICLE X – Amendments

Section 1. These Bylaws may be amended at a business meeting of the Province V Assembly by a two- thirds (2/3) vote of the eligible members present.

Section 2. The proposed amendment(s) must be sent for review at least sixty (60) days prior to the business meeting of the Province V Assembly, either virtually to every daughter in the Province with an active email or through her chapter president.

Section 3. Unless otherwise stated within a given amendment, all amendments shall take effect at close of the business meeting of the Province V Assembly at which they were approved.

Revised 4/22/2017
Edited 6/5/2019
Proposed for Adoption 9/19/2020
Adopted 9/19/2020
Revised 11/02/2022
Revised 03/01/2023
Edited 03/08/2023



Where and how does one begin to thank everyone who has contributed to making our Province V Assembly a success? For everyone who would be mentioned there is a legion of folks who have supported, assisted, ignored our frustrations and remain our faithful Aarons.

We thank you.

Karen Swan
 Diocesan Assembly of Ohio President